PRESENT: Leona Horst, Lee Wilson, Mark Schleppi, Dave Drake, Karen Myers, Tami Brown, Laura Chapin, Mike Klingman, Janet McCormick, Peggy Lewis.

The meeting was called to order by Dave Drake, Chair.

POINTS OF DISCUSSION

1. Approval of the minutes from March 16th, 2011. Motion to approve the minutes as written by Mark Schleppi, seconded by Karen Myers.

2. Old Business
   a. Lab Inspections: Tami and committee members said the lab inspections went well. Tammy explained that EHS is redoing lab “SOP’s” and she will post those on the web site when she receives them. Discussion about individual SOP’s (i.e. flammables, corrosives, etc.) took place and Tammy will check with Dorian about those.
   b. EHS Assist: Tami will check with Seth about issues. Laura Chapin suggested a hyperlink from the EHS webpage.
   c. Other old business: The committee discussed the safety articles that Tammy distributes via e-mail and encouraged her to continue this effort.

3. New Business
   a. Updates: Safety, Police, Fire:
      - Back Safety classes were well attended.
      - PPE Safety class on 4-28-11 at Thorne from 10-11am.
      - Responders came to Williams in April due to a smoke smell in the building, which began discussion about proper response by building occupants. Dave will send an email to campus that discusses fire alarms and procedures.
      - Discussion concerning the flammability of the new material covering the Gourley greenhouse. Dave will discuss how to proceed with Seth Walker.
   b. New Items:
      - Respirator Fit Testing was discussed. Our equipment is obsolete and updates aren’t available. New equipment is very expensive ($15k). Tami will check with Greg and Seth for options.
      - The freezer door at Entomology locks from the inside and is capable of locking someone in over the weekend or overnight. Signs warn of the danger, but replacing the door or installing a phone inside needs to be scheduled. Dave will check with Facilities Services on the situation.
      - Janet asked about safety signage availability. Tammy said Dorian can order signs. Dave will check into this.
      - ATI has won a special award from the Division of Safety and Hygiene for working 1,398,876 hours without a lost time injury or illness. Congrats!

Motion to adjourn the meeting was made by Lee Duncan, seconded by Leona Horst, motion carried.
The next meeting will be May 18, 2011 at 8:30 A.M., in the Fisher Auditorium Conference Room.

Notes taken by Karen Myers and submitted by Dave Drake.