THE OHIO STATE UNIVERSITY
WOOSTER CAMPUS SAFETY COMMITTEE
OARDC, ATI, & Research Stations
Minutes of February 17, 2010 Meeting

PRESENT: Tamela Brown, Dave Drake, Clay Dygert, Greg Ferrell, Jim Hacker, Roger Hamilton, Dan Herms, Mike Klingman, Peggy Lewis, Jennifer Moyseenko, Mark Schleppi, Jackie Schuster, Jeff Strouse, Chip Styer, Lee Wilson, Donna Wyatt, Tony Karcher USDA

The meeting was called to order by Dave Drake, Chair.

POINTS OF DISCUSSION

1. Approval of the minutes from January 20, 2010. Motion to approve the minutes as written by Jim Hacker, seconded by Lee Wilson.

2. Old Business
   a. Training - Tim Butcher (OSHA coordinator) could not come up to Wooster as scheduled but will come up for the next safety meeting and teach the training sessions as planned. Dave had many questions about the training offered, especially the lab training. It was clarified that the lab training is only a review and does not replace the online lab standard training. Tami is traveling to Fremont to provide a training day for employees there.
   b. Pesticide Storage Update – The committee had a meeting, resolved some issues but need another meeting. The problem is that the laws are very difficult to understand and they want to be sure the laws are being followed but do not want to add items to the protocol that aren’t necessary. The campus needs to be notified of the changes in receiving of shipments now though. Dave will send out a notice detailing these changes: each individual person will be called from the storeroom and be responsible for picking up, logging in, and filing MSDS’s for the pesticides they ordered. Jim reported that he put in a work order for the repair of the rusty shelves and also ceiling lighting. Tami reminded all that SOP’s are required for pesticide usage.
   c. Annual Report – Mike presented the final annual report. Three items were added by the committee. A motion to approve it was made by Chip and seconded by Jim. The report was approved with corrections.
   d. Updating Building Rep list – Greg sent out the emergency plan for review. He thinks there needs to be a building coordinator list and a safety coordinator list. Greg asks all to review it in general and update the lists at the end sending corrections to Greg. Dr. Benfield’s response to a question about LDPRS is that the first phase is concluded, nothing else is going forward yet.

3. New Business
   a. Updates: Safety, Police, Fire – There were no safety issues to report, there will be a meeting with Quasar about emergency response issues.
   b. Roger Hamilton reported on recent snow removal. He noted that the farm shop plows the streets/parking lots while the grounds crew removes the snow on the sidewalks. By his calculation they have removed snow by hand on about 15 miles of sidewalks in the last 9 days! Greg will send out a note about not using the road between ATI and OARDC while covered in snow.
   c. LDRPS – There was an email from Columbus with a new link but there was difficulty getting it to work. Roger will talk to the computer lab people.
   d. New website- Dave asked Tami for an update on the new website. She said she needs to
meet with Dave Lohnes or the computer lab people because it won’t work properly on her computer.

Motion to adjourn the meeting was made by Jim Hacker, seconded by Dan Herms, motion carried.

The next meeting will be March 17, 2010 at 8:30 A.M., in the Fisher Auditorium Conference Room.

Respectfully submitted,
Donna Wyatt, Secretary