
The meeting was called to order by Jim Hacker.

POINTS OF DISCUSSION

1. Approval of the minutes from November 17th, 2010. Motion to approve the minutes by Mark Schleppi, seconded by Chip Styer.

2. Old Business
   a. Training – Tami had nothing to report on past training sessions.
   b. EHS Assist – There were no real updates to report other than Tami stating formalizing the request process is still in progress. Tami will contact Dorian to see if John Sharp had any updates.
   c. Other old business – Tami stated the electric is on and the signage is posted for the pesticide building; water will be connected in the spring.

3. New Business
   b. Secrest Arboretum or other tornado updates - OARDC will hold a town hall meeting for all employees and students on Friday, January 21, 2011 at 3:00 p.m. in Shisler Center discussing the current status of the campus recovery effort. Greg stated he assumes the forum will include discussing reopening the campus to the public, including the arboretum. The status of the deconstruction of Williams’s greenhouse is unclear at this time. Roger stated the wooded area east of the highway is slated to be clear-cut. Jim stated the temporary greenhouses will be coming online in the near future after inspections. Congratulations to Greg for receiving an award for the coordination of the tornado response.
   c. ATI Fire Alarm Update – Jeff stated the new systems installed in Skou and Halderman are up and running and have been approved.
   d. New business – Tami wants to know if the new protocols for the pesticide bays are being properly followed. She will check this Friday on January 21st. She’s considering sending out an e-mail asking those who put out material to be picked up (yellow tagged) to let her know what was put out and in what bay. There will be a major hazardous waste pickup by Veolia on January 24th, so all materials need to be taken to the hazardous waste drop-off or stickered for pickup in the bays by January 21st.
      Tami will be conducting ergonomic office and lab training on January 24th in room 206 of Thorne Hall – she will send out a reminder. Karen suggested including time frames for each session to help facilitate scheduling.
      Tami will have a fit testing session on Monday the 24th as well. She would like to be able to offer it throughout the year, but she needs to get the converter cabling to have her machine work properly.
      Tami is offering Chemical Waste drop-off twice a month; she may try scheduling on different days if the need arises.
      Tami will be out of the office from February 8th – 18th; if an issue arises, people will need to contact the campus police department who will forward the information to EHS in Columbus.
Motion to adjourn the meeting was made by Chip Styer, seconded by Karen Myers, motion carried.

The next meeting will be February 16th, 2011 at 8:30 A.M. in the Shisler Conference Center; location is yet to be determined.

Respectfully submitted,
Jim Hacker, Secretary