THE OHIO STATE UNIVERSITY
WOOSTER CAMPUS SAFETY COMMITTEE
OARDC, ATI, & Research Stations
Minutes of July 20, 2011 Meeting

PRESENT: Dave Drake, Karen Myers, Tami Brown, Peggy Lewis, Greg Ferrell, Jeff Strouse, Donna Wyatt, Chip Styer, Jim Hacker, Jenny Moyseenko, Roger Hamilton.

The meeting was called to order by Dave Drake, Chair.

POINTS OF DISCUSSION

1. Approval of the minutes from June 15th, 2011. Motion to approve the minutes as written by Chip Styer, seconded by Karen Myers.


3. New Business
   a. Updates: Safety, Police, Fire:
      - Greg has agreed to stay on in his position until April 2013.
      - Tami mentioned the HazCom program will be more enforced within the near future. All employees will be required to complete the online training and have their supervisor(s) maintain a written record of completion. Those who have completed Lab Standard Training are already covered. Tami and Seth will discuss the best way to implement the program before sending out a campus-wide notice.
      - Biosafety cabinet inspections were conducted by Laboratory Certification Services (LCS). Tami asked who pays for re-certification. Tami and Greg will discuss this item. Donna asked if her building will be re-certified because they were in the middle of construction when the certification was originally conducted. Tami will contact Kelsey (President of LCS) about rescheduling another visit in September.
      - Dave mentioned the fire extinguishers on campus had been serviced, but there is an issue with the company using the same color tags as last year’s tag. He recommended double-checking tags to ensure they aren’t the old 2010 tags.

   b. New Items:
      - Donna asked about what to do with the threat assessment form Seth sent out. It was stated it was a basic survey that we need to look over and fill out in relation to your area and building. Contact Seth directly if you have any questions.
      - Peggy informed us she will be retiring as of August 31st. She will try to bring her replacement for the committee to the next meeting.

Motion to adjourn the meeting was made by Chip Styer, seconded by Karen Myers, motion carried.

The next meeting will be August 17th, 2011 at 8:30 A.M., in the Fisher Auditorium Conference Room.

Respectfully submitted,
Jim Hacker, Secretary