THE OHIO STATE UNIVERSITY
WOOSTER CAMPUS SAFETY COMMITTEE
OARDC, ATI, & Research Stations
Minutes of July 21, 2010 Meeting

PRESENT: Tamela Brown, Dave Drake, Greg Ferrell, Jim Hacker, Roger Hamilton, Peggy Lewis, Jennifer Moyseenko, Karen Myers, Mark Schleppi, Jackie Schuster, Jeff Strouse, Chip Styer, Donna Wyatt, Andy Doklovic, USDA

The meeting was called to order by Dave Drake, Chair.

POINTS OF DISCUSSION

1. Approval of the minutes from June 16, 2010. Motion to approve the minutes by Mark Schleppi with a spelling correction, seconded by Chip Styer.

2. Old Business
   a. Training – Tami reported that there is a training day scheduled for August 18, 2010. Sessions will be taught by “Mr. Glenn”, Tim Butcher and Tami. Sessions will cover tractor, skid steer, gator and forklift usage. There will be classroom sessions in the morning and driving agility after lunch at Selby lot. OSHA training starts tomorrow. Respirator fit training has been done for USDA. There was also a CPR class.
   b. Pesticide Storage – Tami reported that the workstation has been setup, signs are hung up and the MSDS book is ready. ID’s are still needed for each bay. The protocol is ready to be sent out. Tami has added a table showing the amount of a spill that would need to be reported to her and then to EPA. The waste can be brought to waste collection day or a yellow sticker put on it in the bay and the container moved to the front. Tami and the waste collection people will go through the bays quarterly and remove any waste. She emphasized that all people who use pesticides need to read the protocol.
   c. EHS Assist – Our online inventory will be moved to EHS Assist due to Homeland Security requirements. Homeland Security will have inspectors here at OARDC at some point. There was discussion about this year’s lab inspections and whether or not they will be “official”.

3. New Business
   a. Updates: Safety, Police, Fire – Ashley Brightbill from ATI housing reported that a plan is now in place to be followed should there be a fire in the ATI housing. There is also a plan for quarterly fire drills which are required. They are planning an open house/educational event in the fall for students and graduate students. Greg said that they are working on a plan for yearly fire drills in the buildings on the OARDC campus.

Motion to adjourn the meeting was made by Jim Hacker, seconded by Karen Myers, motion carried.

The next meeting will be August 18, 2010 at 8:30 A.M. in the Old Admin Bldg, room 206.

Respectfully submitted,
Donna Wyatt, Secretary