The meeting was called to order by Dave Drake, Chair.

POINTS OF DISCUSSION

1. Approval of the minutes from May 19, 2010.

2. Old Business
   a. Tami Brown was unable to attend the meeting, but sent an email to Dave and Donna that included updates on several issues as listed:
      I. Work order is in for work station at Pesticide Storage
      II. Signs are complete and clothing disposal container is in place, along with new outside dumpster.
      III. Protocol has been updated
      IV. Protocol will be publicized to campus after all parts are in place.
      V. OSU is converting our chemical inventory to the Main Campus EHS ASSIST on line program. Once all data is transferred, future updates will be made to EHS ASSIST and the OARDC on line chemical inventory will be removed from use.
      VI. Good turnout for safety classes.
      VII. Fit testing of USDA on June 24.
   
   Discussion followed concerning the new OSU chemical inventory.

3. New Business
   a. Updates – Safety, Police, Fire:
      - Fire extinguishers on campus have had their annual inspection. If anyone notices an extinguisher with an old gray tag in their buildings, please inform Dave Drake and he will exchange it for one that is up to date.
      - An action plan has been put in place for Fire Drills at ATI Housing.
      - OSHA 30 Hour Training has been scheduled for Physical Plant, with an invitation to the campus to attend.
      - CPR training is scheduled for June 22 and the class is full.
      - Greg informed the group that the criminal statistics for campus our available. These will be posted on the website. He noted that alcohol offenses are down nearly 50% and credited the ATI Housing Manager with some of the improvement.

The next meeting will be July 21, 2010 at 8:30 A.M., in the Fisher Auditorium Conference Room.

Notes taken by Peggy Lewis, in Donna Wyatt’s absence. Thank you Peggy.