THE OHIO STATE UNIVERSITY
WOOSTER CAMPUS SAFETY COMMITTEE
OARDC, ATI, & Research Stations
Minutes of May 19, 2010 Meeting


The meeting was called to order by Dave Drake, Chair.

POINTS OF DISCUSSION

1. Approval of the minutes from April 21, 2010. Motion to approve the minutes by Karen Myers, seconded by Chip Styer.

2. Old Business
   a. Training – Lab Standard Training and Chemical Security Training will be held on June 10, 2010. All should try to attend the Chemical Security Training at least. Jenny commented that her people would like more in house, in depth lab standard training as opposed to online training. Kristen noted that they use a checklist with the exact info each new person needs to be trained in and that works well for them. As for equipment training, it was noted that the supervisor in charge of that piece of equipment is also in charge of training on that piece of equipment and of keeping the training records. Roger commented that he would like a written protocol on the policy for equipment training. Tami said she will talk to Tim Butcher to get one or will work on one herself. Dave said that HR and Facilities Services will be sponsoring a 30 hr OSHA training session. It will take 4 weeks to complete the total session but people can attend any section of it to become certified in that particular section. It may be starting in July.
   b. Pesticide Storage – The Pesticide Protocol is finished. There was discussion about removing the dumpsters in the pesticide storage building and the need to have them close. Tami will recommend that dumpsters be located outside the storage building. A few changes to the protocol were recommended. Jim motioned to accept the protocol with the changes, Chip seconded the motion. The motion passed.

3. New Business
   a. Updates: Safety, Police, Fire – There is a first aid training coming up soon. There will be a new type of training soon where the book part of the training can be done online and only the practical part done in a classroom setting. This will result in shorter class sessions. A rep from Pitts Fire will be on campus to certify the fire extinguishers. Greg said he is trying to get a program in place for yearly fire drills/evacuations of the campus buildings.

Motion to adjourn the meeting was made by Karen Myer, seconded by Chip Styer, motion carried.

The next meeting will be June 16, 2010 at 8:30 A.M., in the Fisher Auditorium Conference Room.

Respectfully submitted,
Donna Wyatt, Secretary