THE OHIO STATE UNIVERSITY
WOOSTER CAMPUS SAFETY COMMITTEE
OARDC, ATI, & Research Stations
Minutes of September 18, 2013 Meeting

PRESENT: Tamela Brown, Dave Drake, Jim Hacker, Deana Hudgins, Mike Kauffman, Mike Klingman, Jenny Moyseenko, Kellie O’Diam, Mark Schleppi, Jeff Strouse, Chip Styer, Seth Walker, Lee Wilson

The meeting was called to order by Mike Kauffman, Chair.

POINTS OF DISCUSSION

1. Approval of the minutes from July 17, 2013. Motion to approve the minutes by Mark Schleppi, seconded by Lee Wilson.

2. Old Business
   a. Hazardous waste pickup update - Seth. After three attempts, Seth has scheduled a pickup with the new hazardous waste company, Clean Harbors. Seth will try to schedule another pickup in a week or two. Clean Harbors seems willing to do what is needed for OARDC campus. For this week’s pickup (Sept 19), Seth requested that departmental Safety Reps be available in case there are questions or issues from labs. This may be the last time that paper forms will be used to request pickup – future requests will be submitted online directly to the contractor.

   b. Fume Hood Maintenance Procedures: John Ott and Seth have drafted a policy for fume hood maintenance procedures, and it is currently at Facilities Services for review. Communication issues are still being determined – Seth believes coordination should be between Facilities and lab managers requesting service.

   c. Disposal of plant material: Jim Hacker is drafting a protocol for Entomology detailing disposal of plant material, since it cannot be composted if grown in soilless medium. Jim will make it available to other departments for their use if desired.

   d. Globally Harmonized System training: Tami and Seth reported that they attended a training workshop on GHS training. Non-lab personnel are required to complete GHS training in addition to Hazard Communication training to improve awareness. Online training is required for all employees, and documentation will consist of a form listing all EHS training modules completed by an employee. University-wide compliance is required by Dec 1. The GHS system is based on pictograms with signal words for chemical classification, and the former MSDS will be replaced by SDS with a required standardized format. Seth or Tami can conduct information sessions for those wanting more information. They would like to schedule these by department, hopefully in October – departmental safety reps should request a 1 hour time slot on a specific date. Other sources of training and information can be found on OARDC Police Facebook, and two informational sessions are planned before December 1.

   e. UV Light Exposure via Biosafety Cabinets: Kellie has a recommendation sheet if desired. Briefly, it states that UV light is not recommended for decontamination, since dirt on bulbs can lower the efficacy. A solution of 10% bleach or 70% ethanol is more effective. Seth and others feel that a statement should be sent from the WCSC with this
3. New Business

a. Safety, Police Fire Updates:
   1) Seth said that EHS is hiring a student employee – Vanessa Wilson is a sophomore at ATI. She will be responsible for assisting with various clerical activities.
   2) A response was received from the Zurich Insurance audit with recommendations for several changes. Most are too costly to implement, but frequency of inspection of systems will increase.

b. Changes in parking and traffic signage on campus: Dave and Jim reported that several changes are being implemented in campus parking and traffic flow to improve visibility and reduce excessive speed. For example, campus trucks used by HCS and Entomology are now being parked adjacent to the driveway leading to the temporary greenhouses. Also, some “Yield” signs are being replaced by “Stop” signs. Anyone with suggestions for locations of additional changes should contact Dave or Jim.

c. Election of Officers: WCSC officers for 2013-2014 were elected. Mike Kauffman was re-elected chairperson and Jenny Moyseenko was re-elected Secretary. All members agreed that the schedule of meetings in alternate months is working well.

d. “Live N Learn”: Seth mentioned the tragic suicide that occurred in a vehicle at Hawk’s Nest Golf Course. The incident should make us aware that if there is any suspicion that a Hazardous Response team is needed, the vehicle or area should not be entered without proper knowledge or equipment. Also, A.L.I.C.E. training sessions for campus may be scheduled in the future.

4. Motion to adjourn the meeting was made by Jim Hacker and seconded by Chip Styer.

The next meeting will be November 20, 2013 at 8:30 A.M., in the Fisher Auditorium Conference Room.

Respectfully submitted,
Jennifer Moyseenko, Secretary