PRESENT: Cheri Nemes, Dave Drake, Lee, Wilson, Ryan Brooks, Nathan Donley, Mike Klingman, Bill Koshar, Leona Horst, Jim Buxton, Bethany Herman, Mike Kauffman, Seth Walker, Jim Hacker, Roger Hamilton, Scott Wolfe, Andy Michel

The meeting was called to order by Roger Hamilton.

POINTS OF DISCUSSION


2. Old Business
   a. New EHS hiring process is underway – ready to start scheduling interviews
   b. Bill Koshar is now the administrative representative replacing Chip Styer. Amy Raudenbush is now the alternate representative for Entomology. USDA added Mike Reding as a representative and removed Betsy Anderson.
   c. No other old business

3. New Business
   a. Updates Safety, Police, and Fire: Ongoing fire drills in various buildings. Have been adding variables such as “blocked” exits – to force people to think about alternate exits and paths out of the buildings.

   Dave pointed out that several labs on campus have boxes/supplies too close to the ceiling. There can be no storage within 24 inches of ceiling in spaces without sprinklers and no storage within 18 inches in spaces with sprinklers.

   CPR and First Aid classes are being taught to various departments by Dave Drake. Can request training for a department if desired.

   Ongoing issues with departing professors, students, and staff members that leave samples and chemicals behind that are unlabeled or unknowns. EHS pointed out that it is VERY expensive to dispose of unknowns and that if someone is leaving OSU, they should either pass their inventory to another person or make sure it is labeled and/or disposed of properly BEFORE they leave. This committee strongly suggests that department chairs and administrators look at ways of adding this as a requirement to outboarding checklists.

   b. Acknowledge Service of Members: A special thank you to Chip Styer, Andy Michel, Jenny Moyseenko, and Clay Dygert for their service to the committee over the years!
c. **New Risk Assessment Tool:** go.osu.edu/riskassessment is now being used in place of the old Occupational Health Registry as a risk assessment tool. As in the past this survey helps EHS and/or OccHealth staff in determining whether an individual is performing duties that put them at risk and in need of additional training, medical evaluation, or PPE. All employed staff and students are encouraged to take the assessment (must login with OSU login).

d. **Student Injury Procedure:** If a student is injured during business hours (8 am to 5 pm) they should go to MedPro (2201 Benden Drive, Wooster). If the injury is serious – go to the Emergency Room. After hours, currently can go to the emergency room or urgent care. EHS is working to have a specific location to go after hours.

e. **New business:** University Lab Safety Committee is having their Lab Safety Awards again this year. Have added a category for undergraduate students. Nomination forms should be sent out soon.

   All Wooster police officers are receiving tasers and taser training.

f. **Election of officers:** Mike Kauffman nominated Mike Klingman for Chair. Lee Wilson seconded. Mike Kauffman nominated Ryan Brooks for Secretary. Mike Klingman seconded.

a. **Live and Learn:** Dave shared that all refrigerators and freezers should be checked often. Freezers with auto defrost that break, turn into an oven and can cook samples and create unwelcome smells.

The next meeting is scheduled for January 17, 2018 at 8:30 am in the Fisher Conference Room.

Motion to adjourn the meeting was made by Jim Hacker and Lee Wilson seconded.

Respectfully submitted,
Roger Hamilton, Chair