The meeting was called to order by Scott Wolfe.

**POINTS OF DISCUSSION**

1. Approval of the minutes from the March 20th meeting.
   - Moved by Mark Schleppi, Seconded by Mike Kauffman

2. Old business
   a. Special Subcommittee – Equipment Safety: It is becoming increasingly clear that equipment training is a college wide issue. Royce and Mark talked with Kris Boone and Ken Scaife and they will discuss the issue with Graham Cochran. The requirements the committee recommended were
      - Identify individuals that need training (employees and students)
      - Plan for seat time or simulator time
      - All weather space for training
      - Equipment that can be used for training
      - Trainers/teachers and leadership
      - Time and Money
      - Assessment requirements for skills/knowledge
      Subcommittee will plan a meeting soon to continue discussing these points.
   b. Confined Space and Grain CART: Went very well - ~37 employees attended classroom training and Grain CART training in morning. ~10 ATI students attended Grain CART in afternoon. Discussed possibilities to get more ATI students to attend by getting more teachers on board to require it (or recommend it).
   c. Other old business from committee members: none

3. New Business
   a. Updates: Safety, Police, Fire: UTVs are only to be used field to field and should never be driven a distance over roads. UTVs are not a car and should not be used as one. There is no riding in OSU pickup truck beds (it is noted that state law allows this, but OSU policy is stricter and does not allow it at all). Also, do not ride on any parts of other vehicles such as bumpers or buckets.

   Parking at Fisher/Shisler will be reduced starting May 20 for construction of the new science building. A map should be sent out by Dr Benefield to detail added temporary parking as well as road closures. Some roads on campus will no longer allow parking and signage will be put up accordingly.

   With spray season, reminder to check all sprayers for leaks in hoses and valves and to calibrate. Leaks can lead to spills while the sprayers are being transported. Also recommended to check for fuel/oil leaks on all tractors that have sat over winter.

   Trash at pesticide storage is your responsibility to take to the dumpster. If the dumpster is
full, please notify facilities. Cardboard should be recycled and is again your responsibility to take to the recycling dumpsters.

If anyone requires respirator fit testing, please email or call Cassi Sewell.

Cassi has been sending out information on severe weather and there is a special SkyWarn training May 20 6-8 pm that is open to the public at Fisher.

Quarterly lab inspections are ongoing and will be unannounced.

b. New Business: Committee discussed several seats that are currently vacant on the Safety Committee. Seats include Administration, ATI (Arts & Science), and Faculty. Scott will review the current committee roster and email appropriate people to recruit new members for these seats.

c. “Live n Learn” - none

Jeff Strouse moved to adjourn the meeting, Jim Hacker seconded.

The next meeting will be at 8:30 a.m. on Wed., July 17th, 2019 in the Basford Room - Shisler.

Respectfully submitted,
Scott Wolfe