PRESENT: Lee Wilson, Mike Kauffman, Roger Hamilton, Scott Wolfe, Kent McGuire, Royce Thornton, Brian Gwin, Leona Horst

The meeting was called to order by Scott Wolfe.

POINTS OF DISCUSSION

1. Approval of the minutes from the May 15th meeting.
   - Moved by Mike Kauffman, Seconded by Lee Wilson

2. Old business
   a. Special Subcommittee – Equipment Safety: Had a subcommittee meeting with Dr Boone. She started a new committee to develop the safety training for ATI. That committee has been meeting every two weeks and has developed a self-assessment for incoming ATI students to complete. This will inform the group how many students need training or need to be tested for specific equipment operations. Equipment includes skid steer, tractor, and tractor with a 2-wheel implement. All students would still do the online safety training on the EHS site that is currently required.

   Brian discussed the idea of a calendar app that could be used to log student training, testing, approvals, as well as the ability to schedule seat time to learn equipment. This app could be very beneficial to all staff and students in the future that want to learn, and it would benefit the industry partners by providing solid numbers for the hours equipment has been used for teaching students.

   Lee brought up that once this program is tested and proved at the ATI level, it should be expanded to the campus and whole college.

   b. Other old business from committee members: none

3. New Business
   a. New Representative: Brian Gwin has been appointed as the administration representative to WCSC and Loren Harper is the alternate. Dr. Benfield is looking for a faculty representative.

   b. Updates: Safety, Police, Fire: Kent shared that based on a recent occupational health and safety meeting, the new requirement across the university for “fire watch” after any hot work will be 1 hour (used to be 30 min). This means that someone has to watch the site of the hot work for one hour to be sure no fire starts.

   OSU EHS in Columbus is hiring an OHSA manager who will help with requirements such as bloodborne pathogens, respiratory training, etc. They will work with Employee Health to improve on stumbling blocks that exist.

   c. New Business: none

   d. “Live n Learn” – The welding area at ATI has gone through upgrades for electric and gas
lines in order to meet newer code. A reminder that older spaces may not be suitable for some equipment and that upgrades may be required to operate safely and to meet new codes.

It was brought up that if you are assigned a space (lab, storage, etc.) – it is your responsibility for what is in the space. If you “inherit” chemicals that you do not need – work with EHS to dispose of them. If you have any mercury thermometers – get them disposed of by EHS and they will get you new ones. EHS is here to help and disposing of chemicals is not charged to a PI.

Brian brought up that the Wayne County Regional Training Facility got funded to build the building around the grain bin training area. This will allow for observers to watch training from platforms and for training to take place in all weather conditions. The facility is a huge asset to the community.

Brain congratulated Scott Wolfe on obtaining his UAS (Drone) license. He can fly drones for imaging and research projects (with approval from OSU Risk Assessment).

Kent moved to adjourn the meeting; Roger seconded.

The next meeting will be at 8:30 a.m. on Wed., September 25th, 2019 in the Fisher Conference Room.

Respectfully submitted,
Scott Wolfe