PRESENT: Lee Wilson, Scott Wolfe, Kent McGuire, Royce Thornton, Brian Gwin, Seth Siedel, John Zsoldos, Cheri Nemes, Dave Drake, Deana Hudgins, Mark Schleppi, Cassi Sewell

The meeting was called to order by Scott Wolfe.

POINTS OF DISCUSSION

1. Approval of the minutes from the July 17th meeting.
   - Moved by Brian and seconded by Royce.

2. Old business
   a. New meeting space: Starting in January 2020, Wooster Campus Safety Committee meetings will be in Research Services 126. Space has been reserved for all 2020 meetings.

   b. Equipment evaluations for ATI students went well – thank you to everyone on Equipment Operations Safety Committee for all of their help in developing the program and continuing to improve it. The next step is to determine how to train individuals that require training.

   c. Other old business from committee members: none

3. New Business

   a. Updates: Safety, Police, Fire: Fire door testing will be ongoing in October. Paving project will start in October on campus – please be careful walking and driving around campus.

      Quarter 3 lab inspections and fume hood certification are ongoing by Cassi.

      Lab Managers Meeting is Oct 16th in Research Services 126 at 1 pm.

      October 2nd will be greenhouse inspections on campus.

      New work order system is active. When submitting a ticket – if you select “Public Safety” it will automatically go to EHS Wooster Staff. This should be used for chemical pickup, waste container orders, or other safety issues.

      Columbus EHS is ready to make offer for the OHSA manager position. This person will be main link between employees and employee health office.

   b. New Business: Staff members are recommended to have campus safety numbers saved in their cell phones and printed at landlines for quick access. The numbers can be found at https://cpb-us-w2.wpmucdn.com/u.osu.edu/dist/7/30508/files/2018/10/Campus-Emergency-Contact-Info-1bwnhcw.pdf

      Everyone should know the street address for their building or farm. 1680 Madison is the front entrance to campus but does not help emergency services get to your location in an emergency. The first thing 911 will ask when you call is your location.
c. “Live n Learn” – none

Mark moved to adjourn the meeting; Deanna seconded.

The next meeting will be at **8:30 a.m. on Wed., November 20th, 2019** in Fisher Conference Room. Elections will be held at this meeting.

Respectfully submitted,
Scott Wolfe