Due June 28, 2019

Time management and self-discipline are important career skills for managing your own schedule and for managing other people. The CABLE program, because it occurs outside of your regular college class schedule, may test your time management and self-discipline skill, so it’s good to brush up on different strategies.

Please watch/listen to the Time Management PowerPoint lesson and complete the brief assignments within.

Career Skills discussed:
• Time Management
• Project Management

Leadership Habits discussed:
• Do More Together
• Set Goals to Get from Where You Are to Where You Want To Be