HOW TO USE THE NEW ATI TESTING STUDENT WEB SITE – OVERVIEW

This guide provides a quick overview to acquaint you with the ATI Testing Web site. Complete these simple steps to get started:

- **STEP 1**: Create your account
- **STEP 2**: Watch the ATI Getting Started Videos
- **STEP 3**: Add Products
- **STEP 4**: Access the Learning Products
- **STEP 5**: Access the Online Practice and Proctored Assessments
- **STEP 6**: Review your Assessment Results
- **STEP 7**: Access a Focused Review
- **STEP 8**: View your Transcript

### Description | Steps
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**STEP 1** | Create your account

1. From the atitesting.com home page, click one of the following *Create an Account* buttons:
   - In the *Secure Sign On* pane located below the *Password* field
   - In the top menu bar to the right of the *Search* box.
Complete the following pages:
- Sign In Info
- Security Questions
- Personal Info
- Institution Info
- Demographic Info
- Subscriptions, Updates & Notes
- User Terms and Conditions

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| **User Terms and Conditions** | 2. Enter valid information into the fields on the following pages:
  - Sign In Info
  - Security Questions
  - Personal Info
  - Institution Info
  - Demographic Info

3. Read the information under Subscriptions, Updates, & Notes. If you agree to allow ATI to use your information and send you account information as described, select the **Yes, I consent** checkbox to allow ATI to use your information.

4. Read the **User Terms and Conditions**. Select the **Yes, I Agree** checkbox and then click **Register**. The Welcome to ATI window opens.

5. The **Sign On** window displays and your new Username is filled in for you. Enter your Password and click **GO** to launch the Student Home page.
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<tr>
<td><strong>STEP 2</strong></td>
<td>1. From the ATI Student Home page, click <strong>HELP</strong>.</td>
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<tr>
<td>Watch the ATI Getting Started Videos</td>
<td>2. Click one of the play icons to open a video window.</td>
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<td></td>
<td>Use the menu bar to:</td>
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<td></td>
<td>1. Pause or play the video.</td>
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<td></td>
<td>2. Adjust the sound level.</td>
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<td></td>
<td>3. Toggle full screen mode.</td>
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**STEP 3**

**Add Products**

- Tutorials
- Quiz Banks
- eBooks
- Flashcards
- Assessments
- Simulations

**IMPORTANT:** Do not share your Product ID with other students. Each Product ID is specific to your Cohort.

1. Click the **Add Product** link to open the My Products window.
2. Enter your Course Activation Code and the password in the text boxes. This Activation Code is provided to you by your educator and starts with the letters, “CDN” (Class Descriptor Number).
3. Click **ADD YOUR NEW PRODUCT NOW!** All products associated with the Product ID that your instructor has authorized you to access are enabled in your account and can be found on these tabs:
   - **MY ATI > LEARN** – Tutorials, Quiz Banks, eBooks, Flashcards
   - **MY ATI > TEST** – Practice and Proctored Assessments
   - **MY ATI > APPLY** -- Simulations
### Description

<table>
<thead>
<tr>
<th>MY ATI &gt; LEARN</th>
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<tr>
<td>➢ Tutorials</td>
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<tr>
<td>➢ Simulations</td>
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### Steps

1. From the MY ATI > LEARN tab (MY ATI > IMPROVE tab for Simulations) use the filters to help you locate your product – a tutorial for this example.
2. Click **MODULES** to open a list of available module topics. The number on the Modules button indicates how many module lessons are in the Tutorial.
3. Your choices are **BEGIN/CONTINUE LESSON**, **BEGIN TEST**, and **RESULTS**.
   - Click **BEGIN** or **CONTINUE LESSON** to either start the lesson from the beginning or continue where you left off.
   - When you are ready to take the tutorial’s practice assessment, click **BEGIN TEST**.
   - To view your Individual Performance Profile, click **RESULTS**.

### Note:
If you have already accessed a module, the date you last accessed it displays in the lower right corner.
## How to Use the New ATI Testing Student Web Site – Overview

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<td><strong>STEP 5</strong></td>
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<tr>
<td>Access the Online Practice and Proctored Assessments</td>
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<tr>
<td>MY ATI &gt; TEST</td>
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### Description
See *How to Take a Practice Assessment* for more detailed information.

### Steps
1. From the My ATI > Test tab, use the filters to help you locate your practice assessment.
2. Click **BEGIN** to start your assessment.

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<th>Complete your Assessment</th>
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When you have answered all the questions in an assessment, the Assessment Completed window displays. Click **Finalize and View Results** to save your answers and calculate your results. Your Individual Performance Profile launches automatically.
### Description

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**STEP 6**

**Review your Assessment Results**

- View your Individual Performance Profile
- Create a Focused Review
- Generate a Report

- **An Individual Performance Profile** provides you with detailed information about your performance on a Proctored Assessment, Practice Assessment, Tutorial, Quiz Bank Assessment, or Simulation Module. It presents a breakdown of your results, indicating your knowledge in the specific content areas.
  - Click **BEGIN** to create a Focused Review that contains study materials based on your assessment results. The ATI Focused Review links you directly to the review module chapters and embedded media for the topic areas that require additional study.
  - Click **DOWNLOAD REPORT** to generate the report in a user-friendly PDF format that can be saved, printed, or e-mailed.
  - Click a Content Area link to display your topics for review.

**STEP 7**

**Access a Focused Review**

**MY ATI > IMPROVE**

- **A Focused Review** identifies all the topics associated with questions missed on a practice or proctored assessment and provides you with tools to help you further target your areas of study.
  1. From the MY ATI > IMPROVE tab, use the filters to help you locate your Focused Review.
  2. Click **BEGIN** or **CONTINUE** to access your Focused Review.
### Study Using a Focused Review

Your Focused Review contains a menu on the left side of the screen. The topics cover material associated to the questions you missed.

Open a topic to access PDFs and videos for you to review.

### Use Focused Review Tools

Use the TOOLS options to understand your assessment results and tailor the Focused Review to meet your study needs.

- **Assessment Report** – Access the Individual Performance Profile of the associated practice or proctored assessment.
- **Choose Topics** – Filter the topics that you see as part of your Focused Review.
- **Export to PDF** – Select topics and export only those topics to a PDF.
### Description

![ ATI Testing Student Web Site - Transcript](image)

**Description**

Your transcript summarizes your activity and performance on proctored and practice assessments, tutorials, quiz banks, and simulations. It also lists the courses you have completed and Continuing Education Credits earned.

- **Click** **MY RESULTS**. Detailed results are organized by product type into five areas:
  - Proctored Assessments
  - Practice Assessments
  - Tutorials
  - Quiz Banks
  - Simulations

- **Click a link to view**:
  - Individual Performance Profile (Proctored and Practice Assessments, Quiz Banks, Simulations)
  - Focused Review (Proctored and Practice Assessments)
  - Details of study time and practice test results (Tutorials)

- **Click** **DOWNLOAD** to generate your Transcript in a PDF format that can be saved, printed, or e-mailed.

### Steps

- **STEP 8**
- **View Your Transcript**
- **MY RESULTS**
  - View your transcript
  - View an Individual Performance Profile

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