UNIVERSITY STAFF ADVISORY COMMITTEE

Business Meeting Minutes
May 8, 2019
Women’s Field House
8:30 - 10:30 a.m.

In Attendance:
Steven Blalock, Ferdinand Avila-Medina, Kate Blevins, Ginny Corso, Christine Benadum, Katie Watkins, Andrew Jordan, Tom Gessells, Lauren Gannon Evans, Tim Lombardo, Brittany Crall, Sunny Zong, Sandy Otis, Steven Loborec, Aaron Moore, Stacey Copley, Courtney Sanders, Morgan Buckner

Call to Order
Adoption of the Agenda
Approval of the Previous Meeting Minutes

Executive Committee Reports
Chair:
- Kelly Hamilton’s team is to present the updated Health Plan Initiative. They have discussed with SCBC, Faculty Council and other stakeholders. They are looking for feedback. All are encouraged to ask questions.
- Appointee from Senate Fiscal Committee will present their report today, appointees from Diversity Committee and Council on Distance Education, Libraries & Information Technology present on 6/12/19
- President confirmed 8:20am arrival for the Year-End Breakfast. Make sure to communicate this with participants.
- Had 1:1 meeting Provost and Susan
  - Provost – discussed USAC annual report, shared governance effort. Provost asked us to think about what USAC can bring to the floor. Our initial step is to make senate aware of appearance of staff and expand from there.
  - Susan – confirmed to be at the Year-End Breakfast. For the Conversation Event on 5/22, will add Tom (OHR policy) to the Panel. More policy changes will probably come in fall as the evolvement of Enterprise Project. Total six panelists.

Chair Elect:
- Parking initiative was also discussed during the 1:1 meeting with Provost
- CampusParc and TTM are very supportive for proposed review of current Parking issue. Suggest using the same group for a holistic review on not just parking situation, but also transportation system, roadway, accessibility, west campus redesign, etc. More to come and USAC might have more engagement in the future.
- Aaron – AP will conduct interview on May 20th. Should there be questions, please let Aaron know. RFPs have been received for the CTPP3 study (analyzing parking system, and review of transportation system, e.g. roadway, expansion on west campus, align with framework 2.0. Timeline: everything (the study and the recommendation) is due February 2020.
- Agenda Planner:
  - 5/22/19: William Ashley from Enterprise Project presents to the full membership; Updates on Shared Governance process
• 6/12/19: external committee presentation. In addition to the two external
committee presentation, more changes with Athletic Council are to come.
  o Considering the changes to be made to the By-law and operational menu relating to
the University Staff Senator election, suggest blocking time in June’s meeting for
voting. Should notify members about the dates ahead of time so that we will have
the quorum for voting.
  o New Member Orientation will be on 6/26/19: more details to come

Communications:

Secretary/Treasurer:

Subcommittee Reports
Inclusive Excellence (IE):

Governance:
  o It’s a moving target on designing the Staff Senator election process. Initial working
  group met on 5/2, subgroups are tasked on By-law and operational document
  revision; application, review rubric and responsibility; clarification with legal and
  existing method to officially notifying elected Senators.

Outreach & Engagement (O&E):

Staff Compensation & Benefits (SCBS):

Task Forces
OHR Liaison Report

Items for Informational Purposes
  o Kelly Hamilton (Chief Executive Officer); Susan Meyer (Director of Marketing and
Communications); Kim Frericks (Director of Clients and Member Service) - OSU Health
Plan Network Initiative (9:00-9:45)
    • Health Plan discussed a network initiative that they are currently working on.
      Questions from USAC membership were answered
  o Gerry Raimann – Senate Fiscal updates (10:00-10:30)
    • Advisory body to the president and provost on fiscal policy in a nutshell
    • Has four Standing subcommittee: College Finance, Supporting Office Finance,
      Student Fee (Gerry is current chair) and Special Project
    • 9 tenure tracked faculty, 6 students, 3 staff members (one appointed by USAC), 8
      administrative (4 voting members)
    • Outcome FY19 Support Office Budget Requests:
      ▪ Income to cover it comes from 19% tax from college pay the central office.
        (19% central tax and 5% provost tax)
      ▪ PBA is a long-term solution, cash is a bandage.
    • OSUMC is not part of this process. College of Medicine, however, is a part of this
      as it is an academic unit, teaching and research
    • Impact of the affordability to staff and students
      ▪ Frozen tuition makes it hard for the college for a sustainable revenue,
        impact the annual salary increase for staff. Historic data showed a great
        increase of “Course Fee” charged to the student, while the % of use of
        Program Fee and Technology fee stays relatively same. This
        subcommittee reduced/eliminated 70% of the “course fees”.
- Chemistry, Physics and Introductory Biology are high volume of areas using Course Fee
- This year focuses on Technology Fee ($4.2m) [Program fee: $21M. course fee ($5.3M, $720K is eliminated starting Sp19 after the course fee reduction)
- Suggested:
  - Review of Printing Quota
  - Responding to students’ feedback to have a global technology fee for all colleges, currently vary by colleges.
- This committee meets every two weeks, 2 hours each time

**Items for Group Discussion**

**Adjournments**