UNIVERSITY STAFF ADVISORY COMMITTEE

Business Meeting
Agenda
July 22, 2020
Carmen Zoom
8:30 - 10:30 a.m.

In Attendance
Chrissy Sprouse, Steven Loborec, Shea Ryan, Laurel Van Dromme, Justin Lahmers, Tina Bogac, Debbie Pond, Ferdinand Avila-Medina, Jennifer Elliott, Annie Bingman, Steven Blalock, Randall McKenzie, Elizabeth Hosket, Emily Kelley, Katie Watkins, Danielle Jennings, Faith Kline, Holly Davis, Patrick Weeks, Brittany Crall, Kate Blevins, Sherri Hall, Brandon Gibbs, Courtney Gandy, Brittany Savko, Jacob Hollar, Kynthia Droeisch, Sandy Otis, Lauren Gannon-Evans, Drew Miller.

Call to Order
Adoption of the Agenda — No formal agenda today given special speaker and breakout sessions for USAC Subcommittees.
Approval of the Previous Meeting Minutes — Approved as disseminated, and will be posted to USAC website

Executive Committee Reports

Chair:
- Appreciated feedback that USAC members like Chrissy’s weekly email updates.
- Seamus Reilly’s talk this morning is to help keep us engaged, since we cannot hold a regular retreat for USAC. Then we’ll follow with breakout rooms on Zoom for each USAC Subcommittee and discuss focus areas for this new academic year.
- One order of business: November and December business meetings fall on holidays: November 11 is Veteran’s day, and she suggests we move the meeting to November 13 (same timeframe on a Friday); and let’s cancel November 25 and December 24 meetings.
  - Chrissy moved to change the date from Nov 11 to Nov 13. Seconded by Emily Kelley. Vote passed.
- Will reschedule Seamus Reilly for another USAC meeting.

Chair Elect:

Communications:
- USAC website has received messages from employees expressing their concerns about plans to return to campus, such as wanting the number of positive cases of COVID-19 to be published, etc. Chrissy and Steven are bringing these issues to OHR VP Susan Basso in their meeting on 7.23.2020, and sharing the concerns with other relevant senior leaders.

Secretary/Treasurer:
- Event issues being resolved thanks to Brittany Crall’s good work including outstanding refunds from the cancelled March 2020 Health & Wellness Expo and an older item from 2018.
- USAC balance remains at $15,451.41.
Subcommittee Reports
Inclusive Excellence (IE):

- Ferdinand will continue to send out announcements for webinars, panel discussions, and other talks and series on racial justice and more.
- Subcommittee breakout summary – Will make sure that equity, inclusion, and diversity are a part of all USAC subcommittees’ agendas; want to partner with University Senate Committee on Diversity & Inclusion; university Office of Diversity & Inclusion, and more; want to help review USAC bylaws. Want to be part of conversation across university.

Governance:

- Applications for external committees due today, 7.22.2020. A special summer University Senate meeting will be held tomorrow, 7.23.2020. Chrissy will attend the first Public Safety Advisory Committee meeting next Monday, 7.27.2020, after which the USAC staff appointee will attend.
- Subcommittee breakout summary – want to hold more information sessions online about Staff Career Development Grants, Staff Senator application process, etc. Will partner with other USAC Subcommittees and partners on campus.

Outreach & Engagement (O&E):

- OSU Staff Appreciation Week is next week, and OHR will be publishing that along with local vendors’ discounts that were secured.
- Subcommittee breakout summary – good introductions and plans include being cognizant of ADA closed captioning requirement for online programming; will connect with Local SACs; will utilize 9 dimensions of H&W for monthly webinar series; and will plan for Conversation Series with University Leaders.

Staff Affairs (SA):

- Subcommittee breakout summary – reviewed previous years goals, time commitments, how to partner with other subcommittees, including holding a town hall with O&E, and inclusive excellence with IE; want to collaborate on education of managers re: mask wearing policy, including wanting to be involved in previews of communications from OHR; and discussed liaisons with other USAC subcommittees.

Task Forces

OHR Liaison Report

- Has seen early versions of a) guidelines for Buckeye Pledge, which will be required of everyone (i.e., faculty, staff, and students); b) online training for COVID-19; c) how to address employees’ medical conditions related to COVID-19 and with concerns for returning to campus, etc. These directions are going to be shared with supervisors across the university.
- HR Service Delivery will occur August 3, which will result in different jobs and reporting structures for some HR personnel. There will be a public roll-out of various HR teams: who is working on what kinds of work, such as labor relations, etc.
- The Enterprise project will include some university policy changes effective Jan 1, 2021. That is moving along smoothly with end of calendar year transition for Workday.

Items for Informational Purposes
Guest Speaker
Seamus Reilly, Lecturer COEHE (8:45 – 9:30 a.m.) – Authentic Leadership (rescheduled for August 12)

Items for Group Discussion

Adjournment – 10:25 am