Spring, 2022 Application for University Staff Senator

Overview

In 2019, the University Senate added five voting members to advocate on behalf of staff on the University Senate. The University Staff Advisory Committee (USAC) has been tasked with electing the five (5) Staff Senators and up to three (3) Senator Alternates to serve on the University Senate. The University Senate is comprised of 141 voting members including faculty, staff, students and administrators. The Senate’s primary responsibility is to advise campus leaders on the key educational and academic policy concerns and is shared governance body that helps the university function as a unified body.

Currently, there are 19 Senate committees that connect with administrative offices on campus that broadly serve the university’s mission. For more information on the University Senate, its structure, and a list of the Senate committees, please visit https://senate.osu.edu.

Staff Senators serve a two-year term. It is imperative that both the applicant and their supervisor understand the time commitment required. Please refer to the University Senate calendar for more information at https://senate.osu.edu/calendar.

To be considered for University Senate, please submit this form and supporting application materials by 5:00pm Monday, May 16th 2022 electronically to usac@osu.edu.

<table>
<thead>
<tr>
<th>Requirement</th>
<th>Frequency</th>
<th>Time</th>
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</thead>
<tbody>
<tr>
<td>University Senate Meetings</td>
<td>Refer to approved senate calendar (monthly</td>
<td>3:30-5:00pm</td>
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<tr>
<td></td>
<td>during academic year)</td>
<td></td>
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<tr>
<td>Subcommittee Meetings (if applicable)</td>
<td>Meeting times will vary</td>
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<tr>
<td>Bi-Annual Report to USAC</td>
<td>Bi-Annually</td>
<td>December/June, during USAC business meeting</td>
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<tr>
<td>Staff Collaboration Meetings</td>
<td>Meeting times will vary</td>
<td></td>
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<tr>
<td>University Senate Onboarding</td>
<td>One time for new members</td>
<td>August 2022</td>
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</table>

In addition, there are opportunities to participate on special task forces as well as university committees. There may be opportunities in addition to the University Senate requirements listed above. A full description of responsibilities is available at usac.osu.edu/. Please note the above timeline may be impacted by the ongoing situation with COVID-19.

Eligibility Checklist

☐ Currently hold a regular appointment at Ohio State of 75% full-time equivalent (FTE) or more.
☐ Be employed at Ohio State for at least two continuous years as of August 1st of application year.
☐ Staff members from a regional campus who are paid through a cost-shared appointment must be a 75% FTE during time as an active University Senate member. Only one such member may be appointed to University Senate.

Applicant Information

Type of appointment (check one): ○ Classified Civil Service ○ Unclassified A&P ○ Senior A&P

First & Last Name: __________________________________________________________ Years of university service: ________

Title: __________________________________________________________ College or Unit: __________________________________________
Spring, 2022 Application for University Staff Senator

Campus Address: _______________________________ Email Address: ________________________________

Application Checklist

☐ Completed and signed University Senate Application (this document)
☐ Cover Letter (no more than 2 pages) addressing the following questions:
  1. Why are you interested in serving on University Senate?
  2. How do you see your involvement positively contributing to the staff experience? If applicable, how has your previous staff advocacy experience enhanced this contribution?
  3. What issue or issues currently being considered in the University Senate or occurring across the university have the greatest impact on staff? Why is this issue(s) important?
  4. Describe any current or past experiences in staff advocacy, academic policy, leadership and/or volunteer service you have and how these experiences would be beneficial to the Staff Senator role.
☐ Resume
☐ Applicant has read and reviewed responsibilities and expectations of Senator role
☐ Applicant has discussed Staff Senator role with supervisor
☐ Should applicant be identified as a final candidate, applicant is available to record their presentation to be shown to USAC prior to their voting for approximately 30 minutes during business hours from Tuesday May 31st to Tuesday June 7th, 2022.

Participation Agreement

The applicant acknowledges that, though it is an honor to serve the university in this capacity, it also requires the commitment of the applicant. Please contact USAC at usac@osu.edu with any questions or concerns.

_________________________________________________
Applicant Name (Printed)

___________________________________________
Applicant Signature

The application deadline is 5:00pm Monday, May 16th, 2022. Please submit this form and supporting application materials electronically to usac@osu.edu.

USAC will contact final candidates to conduct a recorded virtual presentation which will be shown to the USAC membership before final election of Senators on June 8th, 2022.