

## Reporting Responsibilities

### MANDATORY REPORTERS

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#### Applicable Law

Illinois Abused and Neglected Child Reporting Act

#### Responsibilities

- Mandated reporters are required to call the Illinois Department of Children and Family Services Hotline when they have reasonable cause to believe that **a child known to them in their professional or official capacity may be an abused or neglected child.**

#### Who is a Mandated Reporter?

- All University personnel are mandated reporters, including all faculty, academic appointees, postdoctoral researchers, staff, student employees\*, and volunteers.

\*University students are mandated reporters when they are employed by or volunteer with a program or activity on or off campus that involves direct contact with minors

#### Reporting Contact

1. DCFS Abuse Hotline:  
800.25.ABUSE
2. Emergency (in case of):  
911
3. University Liaison:  
Youth Program Coordinator  
773.702.8837

### CAMPUS SECURITY AUTHORITIES (CSA)

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#### Applicable Law

Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act)

#### Responsibilities

- CSA's must **report any allegation of a Clery-reportable crime committed within the Clery geography.**
- Clery Act crimes include criminal homicide, sex offenses, robbery, aggravated assault, burglary, motor vehicle theft, arson, liquor, drug, illegal weapons, hate crimes, domestic violence, dating violence, and stalking.
- Clery geography includes campus property, public property within the campus or immediately adjacent to and accessible from campus, non-campus buildings or property owned or controlled by the institution

#### Who is a Campus Security Authority?

- CSAs include Deans of Students and their professional staff, Deans on Call, Sexual Assault Deans on Call, academic advisors, student organization advisors, college housing staff, athletic coaches and sports club advisors.

#### Reporting Contact

1. Online form must be completed at [safety-security.uchicago.edu](http://safety-security.uchicago.edu).

### RESPONSIBLE EMPLOYEES

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#### Applicable Law

Title IX of the Education Amendments of 1972 and guided in practice by the Office of Civil Rights

#### Responsibilities:

- Responsible employees are **required to report all incidents of sexual misconduct (including sexual harassment), dating violence, domestic violence, and stalking** to the Title IX Coordinator. The Title IX Coordinator will make outreach and provide support/resources and information on University processes.
- Responsible employees cannot guarantee confidentiality, but can promise privacy.

#### Who is a Responsible Employee?

- **University employees** not designated as confidential resources are considered Responsible Employees. Responsible Employees include, but are not limited to, **faculty and instructors, Resident Assistants, Resident Heads, Resident Deans, TAs, deans of students, athletic coaches, and UCPD staff.**

#### Reporting Contact

1. Bridget Collier, Associate Provost & Title IX Coordinator for the University;  
[bcollier@uchicago.edu](mailto:bcollier@uchicago.edu); 773.702.5671
2. Shea Wolfe, Deputy Title IX Coordinator for Students; [swolfe1@uchicago.edu](mailto:swolfe1@uchicago.edu);  
773.702.0438