



Application for Replacement Diploma

Name on original diploma* _____
*Print your name exactly as it appears on the original diploma.

Replacement diploma name* _____
*If different, print your name exactly as it should appear on the replacement diploma. If it is different than above, legal documentation is required.

Degree _____ Major/Division/School _____

Date Conferred _____

Note: The statement "Duplicate" and the date of reissue will be printed on the bottom of the replacement diploma unless the original is returned with this application. If replacement name is different than the original, a statement indicating the date the original diploma was issued and the name under which it was issued will be printed on the top of the diploma.

DIPLOMA MAILING ADDRESS

Street _____ City _____ State _____ Zip _____

The fee for a replacement diploma is \$130, plus shipping. Payment can be made by money order or online through Parchment at https://exchange.parchment.com/send/adds/index.php?main_page=login&s_id=MNyn6Ywghx72FDP4

Shipping Fees: Standard Shipping: \$5 Fedex Domestic: \$30 Fedex International: \$65

Please indicate your payment details: [] Money Order w/mailed order form Amount Enclosed _____
[] Online Payment through Parchment (please upload this form through the ordering site)

AFFIDAVIT

I affirm that, to the best of my knowledge, my diploma has been (circle one) irreparably damaged, lost, destroyed, or stolen. I therefore request the Board of Trustees of the University of Chicago to authorize the issuing of a replacement diploma.

Signature of Applicant: _____ Date: _____
To be signed in the presence of Notary Public

NOTARY SIGNATURE AND SEAL

State of _____ County of _____

Signed by and sworn to or affirmed, before me, on this date _____

Signature of Notary Public _____

Commission expires _____ (Seal)

To be completed by Office of the University Registrar

Date Affidavit and Fee Received _____ Diploma Ordered _____
Date Diploma Received from Printer _____ Diploma Mailed _____