University Registrar Roles & Responsibilities

**Systems & Technology**
- ZACHARY SWARTZ
  Academic Information System (AIS)
- LEIGH ANN DREVS
  Academic Information System Training, Doctoral Student Milestone Tracking, WorkCenter Support, Website Content
- VICKY LIM
  Degree Audit Reports, Data Visualizations, Website User Experience, Financial Transactions
- COLBEY HARRIS
  Doctoral Student Milestone Tracking

**Records & Enrollment**
- RITA VAZQUEZ
  Enrollment Services
- ASHLEY BURGESS
  Confirmation, Registration, registrar@uchicago.edu
- JOANNE CREVISTON
  Veterans Services
- HUGO VASQUEZ
  Transcripts, Enrollment and Degree Verifications

**Curriculum & Scheduling**
- RICHARD FORD
  Academic Records, registrar@uchicago.edu
- JOANN CREVISTON
  Veterans Services
- RODRIGO DIAZ-TOBIN
  Academic Scheduling, reg-courses listserv, registrarrooms listserv

**Reporting and Convocation**
- MARY STOFCIK
  Curriculum Management
- SHEILA ERVIN
  reg-courses listserv, registrarrooms listserv
- KIM EDWARDS
  reg-courses listserv, registrarrooms listserv
- JOHN PLAMPIN
  graduation@uchicago.edu, Degree Postings, Certified Electronic Diplomas, Diplomas

**LISTSERVS KEY**
- registrar@uchicago.edu
  General Inquiries, Name Changes, Systems Access, Grades, Enrollment & Degree Verifications, Transcripts
- reg-courses@lists.uchicago.edu
  Schedule of Classes, Final Exams, Canonical Policy, Course Evaluations (College), College Catalog, Graduate Announcements, Curriculum Management & Classroom Scheduling Training
- registrarrooms@lists.uchicago.edu
  Classroom Bookings
- graduation@uchicago.edu
  Convocation-Related Emails