How to Register for Resuscitation Courses: Heartsaver CPR/AED, BLS, PALS, & ACLS

**STEP 1. Log on to Absorb Learning Management System (LMS)**

- Go to The UCM intranet Home page. Click the Absorb Link quick link as below.
- Log in directly: learning.uchicagomedicine.org

**STEP 2. Click on “Catalog”**

**STEP 3. Make sure “Show Categories” is checked, then click on “Clinical Education”**
STEP 4. Click on “ACLS, BLS, PALS & Heartsaver”

Click on the Course Card of your class and select a Session:

- **Heartsaver CPR/AED**: for non-medical professionals, administrators, transportation staff, etc.
- **BLS**: for medical professionals, medical students, nurses, doctors, etc.
- **ACLS**: for medical professionals
- **PALS**: for medical professionals

**Instructions to CANCEL or SWITCH an ILT SESSION for Resuscitation Courses: Heartsaver, BLS Skills Part 2, PALS, & ACLS**

To **Cancel or Switch** sessions in Absorb, please go to “My Courses” and select the course from which you want to unenroll (HEARTSAVER, BLS, ACLS, PALS), then select the “Cancel Session” tab. Now, you can switch or enroll to a different session.

**Please note:** The enrollment/unenrollment period closes two weeks before an ILT session date. You can cancel your enrollment during the enrollment/unenrollment period. Once the enrollment/unenrollment period is closed, you will need to email the **UChicago Simulation Center’s Course & Operations Manager** at asantanabaesel@bsd.uchicago.edu to cancel your session.

You won’t be able to self-cancelling your enrollment if the enrollment period is closed.