



THE UNIVERSITY OF
CHICAGO

**English Language
Institute**

Spoken Communication: Professional English

Course Description

Spoken Communication: Professional English focuses on increasing awareness of cultural norms and improving English fluency for use in the North American workplace. Students in this course will practice expressions, vocabulary and grammatical items used in contexts ranging from small talk to negotiations using English. Students will improve speaking skills through guided activities, improvised practice, interviews, and self-reflection on the English they currently speak.

Student Learning Outcomes

At the end of the course, students will be able to:

- Produce context appropriate vocabulary, phrases, and speech patterns without extensive planning.
- Recognize and respond appropriately to opinions of peers and superiors.
- Adapt speech appropriately when communicating with people in different positions in the workplace.
- Respond to questions in a variety of contexts such as introductions, speaking with peers and superiors, expressing opinions, and interacting in daily transactional activities.

Required Materials

- *Business Result, Second Edition* – Oxford (you will receive the book on the first day of class)
- Folder/notebook to organize class material
- Laptop or smart phone with the ability to make voice recordings