As in-person activities increase in University spaces, the safety and wellbeing of all members of our University community are of paramount importance. We are using guidance from healthcare experts at UChicago Medicine, the CDC, and others to implement safety precautions and best practices. The guidance below highlights practices that will help our campus community begin to return to in-person activities safely.

Please review the [Guide to Resuming In-Person Activities](goforward.uchicago.edu) for more detailed guidance. You can find the guide and other information on plans and protocols for resumption of in-person activity at goforward.uchicago.edu.

**What the University is doing to help create a safe workplace**

- **Cleaning**: We are enhancing cleaning and disinfection on campus, especially in high-traffic areas and on high-touch surfaces, including elevators, bathrooms, and stairwells.
- **Social Distancing**: The University has reduced capacity in most shared spaces (classrooms, conference rooms, etc.) to help those on campus maintain physical distance (about 6 feet) from others.
- **Training**: Everyone returning to campus is required to complete a short online training before their first day back.
- **Attestation**: Before returning to campus, all individuals must sign an electronic form affirming that they will comply with safety precautions.
- **Contact Tracing**: UChicago has set up a mailbox (C19HealthReport@uchicago.edu) where those who have been on campus and test positive for COVID-19 can notify the University. A team will confidentially notify those that person may have come in contact with.

**What you can do to help create a safe workplace**

- **Self-Monitor**: Self-monitor for symptoms and stay home if you have potentially been exposed to COVID-19 or have had any symptoms over the past 24 hours, including: cough, runny or stuffy nose, shortness of breath, fever, difficulty breathing, chills, body aches, sore throat, new loss of taste or smell, nausea, vomiting or diarrhea. If you have symptoms, do not go to your University destination. Consult your healthcare provider and inform your supervisor. If you experience symptoms, you can contact the UChicago Medicine COVID-19 hotline at 773.702.2800.
- **Report**: Individuals who test positive for COVID-19 should not come to campus for at least 10 days AND must be symptom-free for an additional 72 hours before returning to work. Anyone who tests positive for COVID-19 and has been in a University facility must contact C19HealthReport@uchicago.edu so that the health and safety of others in our facilities can be addressed.
- **Wear a Face Covering**: Cover your nose and mouth at all times in University buildings and on campus grounds when others are present.
- **Wash Your Hands**: Wash your hands frequently with soap and water for at least 20 seconds, especially after you have been in a public place or touched surfaces often touched by others, and after blowing your nose, coughing, sneezing, or eating. If soap and water are not available, use a hand sanitizer with at least 60% alcohol.
- **Use Workspaces Safely**: Do not stand and talk over cubicles to others or enter another employee’s cubicle. Only one person should be in a private office at a time, unless 6 feet of distance can be maintained. Use only your own phone, computer, and other equipment. If you must use shared items, wipe down the equipment before and after use and wash your hands.
- **Move Safely**: Continue to stay at least 6 feet from others and wear your face covering as you move through hallways, corridors, and stairways. Avoid pausing to talk to passersby. If others are on an elevator before you get on and you cannot maintain 6 feet of distance, wait for the next elevator or consider taking the stairs.
- **Hold Meetings Safely**: Hold meetings using online collaboration tools (e.g., Zoom or Teams) when possible, even if attendees are on campus. If a meeting must take place in person, adhere to state and city limits on the number of people allowed to gather and maintain at least 6 feet of separation from one another throughout the meeting. All attendees must wear masks, and attendees should clean surfaces before leaving the meeting room.

6/24/20