Dean’s Council Agenda (Thursday, February 11th, 2020)
4:30 pm CST

- Welcome new members!
  - Welcome Thea! (Metabolism)

- Big updates
  - Must find replacement for travel fund
    - We are also looking for a replacement for the travel fund chair. This involves reviewing applications for travel awards every quarter. Usually a couple of people volunteer to help review applications for each round.
    - Please forward the description information to your programs after the chairs send it out, and cc Nikita and Sarita so they can answer any questions about the positions
    - Very important – we are looking to solicit applications for the next round
  - Must find replacement for coffee hour
    - Coffee Hour – work with Martin to organize the coffee hour
  - Emily Easton will be presenting at our next meeting
    - Emily Easton from GradHelp will be giving a presentation during our next DC meeting. GradHelp is a great resource for information about stipends, payments, taxes, fellowships, and other funds

- Updating the DC listserv
  - If you are interested in transitioning out of your role as a representative, please let us know so we can find a replacement
  - Member list is on website: https://voices.uchicago.edu/deanscouncilbsd/

- Dean’s Council Google Drive Folder
  - https://drive.google.com/drive/u/0/folders/12r9A6xO1lia1oMeEOZ74OkQnqQhzWluX

- Mira - Community Service Update
  - Volunteering at the Chicago Food Depository for Winter Quarter
    - About 15 people have expressed interest in volunteering at the Chicago Food Depository so far, and Mira is working with them to get spots in late Feb and March
    - Mira is also working with a depository in Hyde Park and hoping to get that running for more local volunteering opportunities

- Brittany & Sarah - Cultural Co-Chairs
  - Will be gauging interest for tickets for Second City, which is every Thursday. There was a lot of interest during the last round, so would like to get an estimate of interest for this round. May purchase more than 25 tickets for this round depending on interest.

- Sandra - Newsletter Update
  - Let Sandra know about any updates or events

- Meytal & Rosy - Treasury Update
60/40 split designated to all departments. ISTP & biophysics (will be reflected in next month’s report) money came in
- Make sure to submit receipts if you are using DC money!
- Please submit a reimbursement form (even if you are using the GEMS card) on the website
- Email Melissa the receipts to reconcile budgets/funding
- If you are purchasing alcohol, please let Melissa know how you are also distributing non-alcoholic beverages (required by the University)

**Jimmy and Ross - GRIT representatives**
- A number of events happening! Please check your emails for dates and details.

**Martin – Coffee Hour**
- Bought 4 rounds of coffee vouchers, plan to space out the coffee hour events for more people
- Looking for a replacement for Jin

**Soo Ji - Equipment Library**

**Astra - Website**
- If you have any updates for events, they can be posted on the website

**Alexis and Sophia - GC**
- GC voting to detach from the college. This will give us better control over issues pertaining to graduate students. Sophia is the representative.

**Sports Chair/Coffee Hour/Travel Fund: Open positions available**

**Program representative updates (how is your program doing/any ideas for activities/anything that DC can help with?)**
- Recruitment
  - Metabolism – met with all the of recruits and did breakout sessions; made an Instagram with mini-campus tours, apartment tours, and lab tours (shared with immunology, microbiology, and cancer biology – feel free to share with your recruits in your program). Instagram handle: uchicago_cmmn
  - Genetics - Bingo, zoom with breakout rooms with Professors and current students as a conversation starter, menu with ethanol/non-ethanol cocktails that were genetic themes
  - Neuro – Among Us, Pictionary, student-only panels, breakout sessions with different topics
  - Games/Ideas – Connect, Bingo, Speed dating (Glimpse), Virtual Escape Room
  - If you have any ideas for games/conversation starters for recruitment, let us know!