2021 UC Irvine Writing Placement
Instructions for Students

Overview

The 2021 UC Irvine Writing Placement Assessment is being conducted via the UCI Canvas learning management system. You have been enrolled in a Canvas course space in which you will take a quiz. You will not receive a grade or a score for this quiz. Instead it will be used to gauge your writing experience, and will result in a writing class enrollment authorization.

You will need to complete the assessment in one sitting with a two-hour time limit. You may enter and leave the Canvas course space as you like, but the clock starts once you begin the quiz. Be sure to set aside two hours in a space where you have a reliable internet connection and can concentrate.

You will be notified of the availability of your writing class placement by the Academic Testing Center via email by July 9th.

Timeline

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>Thursday, June 10th</td>
<td>Canvas course space becomes available</td>
</tr>
<tr>
<td>Midnight (Pacific Daylight Time) on Friday, June 11th</td>
<td>Assessment quiz becomes available</td>
</tr>
<tr>
<td>11:59pm (Pacific Daylight Time) on Sunday, June 20th</td>
<td>Assessment quiz closes</td>
</tr>
</tbody>
</table>

Assessment Preview

A preview of the assessment quiz is available here:

(Instructions continue on page 2.)
How to Access the Assessment

1. You will receive an email from UCI Canvas <notifications@instructure.com> with the subject “Course Invitation”. It should arrive at your UCI email address on Thursday, June 10th.

2. Either follow the ‘Get Started’ link in your email or go directly to Canvas at: https://canvas.eee.uci.edu
   a. If you go directly to Canvas, there may be a note at the top inviting you to join the course. If presented with this message, you must accept to join the course!

   ![Canvas Invitation](image)

   If you decline, you will not be able to participate in the assessment. If you have declined, please contact writingplacement@uci.edu ASAP.

(Instructions continue on page 3.)
3. Click on the course space whose title begins with “2021 Writing Placement”.

4. Follow the instructions on the course space landing page. Click the link at the bottom, ‘Take the Writing Assessment,’ to view the quiz instructions.

5. Read the instructions on the quiz introduction page.

6. Once you are ready to begin the quiz, press the ‘Take the Quiz’ button at the bottom of the page.

   **Take the Quiz**

   *Once you press this button, the two hour time limit will begin. You must complete the quiz in one sitting.*

7. Follow the instructions in the quiz. The recommended time listed above each section will keep you on track to finish within two hours. You can see your remaining overall time on the upper-right side of the page:

   
   **Time Running:**  
   1 Hour, 59 Minutes, 57 Seconds

8. Your responses will automatically be saved periodically so that if you have any internet connection issues, your responses will not be lost. However, we recommend documenting longer responses in another application, like Word, and then copying and pasting into the quiz to ensure that you still have a copy in case of more serious technical issues.

9. Once you have completed the assessment, press the ‘Submit Quiz’ button at the bottom to finish.

   **Submit Quiz**

   a. If you do not press this button within the time limit, **your quiz will automatically submit once two hours have passed**.

   b. An automated message at the bottom of the screen will indicate that you will receive a quiz “score” once the quiz has been graded. However this assessment
will not generate a score in Canvas. You will receive an email from the Academic Testing Center with further instructions when your placement is ready.

That's it! The Academic Testing Center will contact you via email when your writing class placement is posted.

Contact Us

UCI Canvas Support is available to help troubleshoot Canvas-related issues. Please contact UCI Canvas Support. Note that UCI Canvas Support is available Monday through Friday from 8am - 5pm PDT.

If you have any questions about the writing placement process please email writingplacement@uci.edu.