Finding Books at Cook Library

Use this guide to search for books in the TU Cook Library Catalog and Cook OneSearch. If you are searching for plays, scores, or e-books, check out the Wozworld Guides for those topics.

Searching for Books Using the TU Cook Library Catalog

1. Start at the library web page: https://libraries.towson.edu/

2. Select the icon in the middle of the page titled “TU Cook Library Catalog”

3. For a basic search, use the drop down menu to select how you want to search. Choose from these recommended search types:
   - **Author beginning with:** enter your author’s last name, then first name to find books they have written
   - **Title beginning with:** enter the title of the book you want, but drop “the” “an” or “a” if they are the first words of the title
   - **Subject beginning with:** enter a word or phrase that best describes the subject you are researching
   - **Words anywhere:** if you are having no luck at all, type whatever you do know about your book here to start

4. Any “beginning with” type of search brings you to a 2nd selection screen to choose that specific term from an alphabetic list close to what you typed. Find your subject in the list and click on it.
5. From the next screen of results, choose a title to open by clicking on the title line.

6. The full catalog record for that item will open. Click on the “Availability” link to see if your book is on the shelf. If it is, note the call number and visit the library stacks to get your book.

You can also perform an Advanced Search to combine terms, or do a targeted search for a specific title.

**Searching for Books Using Cook OneSearch**

*Cook OneSearch* is a discovery tool which searches for books together with many other material types owned at Cook Library and other libraries in the state and across the country. At the library’s web page, on the banner for *Cook OneSearch*, click on Advanced Search. Use the drop down menus to specify search type.

If you do a subject search and get a large pool of results, use the menus on the left to limit to just books and/or books owned at Cook Library (Towson University), if you wish.

**Finding/Checking Out Books:**

- Books with A – M call letters are on the 5th floor of the library
- Books with N – Z call letters are on the 4th floor of the library
- To check out books, bring books and your TU OneCard to 3rd floor Circulation Desk
- Can’t find a book on the shelf? Stop at the 3rd floor Research Help or Circulation Desks for help!