Recommendation Instructions:

Thank you for your time in helping this student pursue full funding for their cybersecurity education!

Information about this scholarship is at wp.wpi.edu/cybersecurity (on “Scholarships” tab).

Questions? Contact Beckley Schowalter, WPI’s SFS Program Manager, at bwschowalter@wpi.edu.

**Please follow these steps for your letter:**

1. Include your full name, title, mailing address, phone number, and email address
2. Describe how you know the student. Did you teach the student in a course (which one)? Did you employ the student?
3. How long have you known the student?
4. Assess the student’s potential for academic success in fulfilling WPI’s degree requirements and excelling in cybersecurity courses.
5. Evaluate the student on each of the following knowledge areas:
   a) Knowledge of the techniques of the cybersecurity discipline, including encryption, access control, physical security, training, threat analysis, and authentication
   b) Knowledge of the human factors in cybersecurity, including human computer interaction, design, training, sabotage, human error prevention and identification, personal use policies, and monitoring
   c) Ability to identify and analyze problems, distinguish between relevant and irrelevant information to make logical decisions, and provide solutions to individual and organizational problems
   d) Ability to consider and respond appropriately to the needs, feelings, and capabilities of different people in different situations; is tactful, compassionate and sensitive, and treats others with respect
   e) Ability to make clear and convincing oral presentations to individuals or groups; listens effectively and clarifies information as needed; facilitates an open exchange of ideas and fosters an atmosphere of open communication
   f) Ability to express facts and ideas in writing in a clear, convincing and organized manner appropriate to the audience and occasion

6. Please print a hard copy of your recommendation, single-sided, on official institutional or company letterhead (8-1/2 x 11 inches in size). Do not staple the pages together.

7. Sign the letter, and give it to the student as an original, hard copy

Emailed letters will not be accepted. The student will submit your letter to WPI’s DoD CySP program faculty as part of a complete application package. Thank you for your generous contribution to this scholarship application!