

Interview Worksheet for City Officials

All sections below contain information that should be gathered during a full interview with the residents of the community

General

NAME OF PERSON: _____

JOB TITLE: _____

CONTACT TELEPHONE: _____

FAMILY: _____

History

This section will include relevant information about the history of the resident in the community, from the beginning up until the present day.

BEGINNING WORK WITH THE CITY: _____

PREVIOUS JOB: _____

BACKGROUND: What is your background? (Schooling, career path, first time at Flamingo.)

TIMELINE:

1993: _____

1994: _____

1995: _____

1996: _____

1997: _____

1998: _____

1999: _____

2000: _____

2001: _____

2002: _____

2003: _____

2004: _____

2005: _____

2006: _____

2007: _____

2008: _____

2009: _____

2010: _____

2011: _____

2012: _____

2013: _____

Activities

DESCRIBE ACTIVITIES/HOBBIES YOU DO _____

Job Description

WHY DID YOU DECIDE TO TAKE THIS CAREER PATH? _____

WHAT DO YOU LIKE ABOUT YOUR JOB? _____

WHAT CHALLENGES DO YOU FACE IN YOUR FIELD? _____

HOW ARE YOU TRYING TO ADDRESS THESE CHALLENGES? _____

WHAT CHANGES DO YOU WANT TO SEE HAPPEN IN FLAMINGO? _____

HOW DO YOU SEE FLAMINGO CHANGING IN A YEAR'S TIME? _____

Goals & Aspirations

This sections shows the goals, aspiration and opportunities that the residents see in their lives & in the community.

WHAT ARE YOUR PERSONAL GOALS & ASPIRATIONS? _____

WHAT ARE YOUR ASPIRATIONS FOR THE CITY DEPARTMENT? _____

WHAT IDEAS DO YOU HAVE FOR ACCOMPLISHING THESE ASPIRATIONS? _____

Skills

- | | |
|--|-----------------------------------|
| <input type="checkbox"/> Communication | <input type="checkbox"/> Caring |
| <input type="checkbox"/> Engineering | <input type="checkbox"/> Building |
| <input type="checkbox"/> Leadership | <input type="checkbox"/> Crafting |
| <input type="checkbox"/> Entrepreneurial | <input type="checkbox"/> Musical |
| <input type="checkbox"/> Cultural | |
| <input type="checkbox"/> Other: _____ | |

REMEMBER: ask to take at least 3 pictures! One of the person and other ideas like family/shack/hobby