

Paul Smith's College

CONFIDENTIAL SEXUAL ASSAULT REPORTING FORM

This form is for the purpose of collecting data to determine the number of incidents occurring within this community in order to comply with federal law and develop appropriate resources.

REPORTING INFORMATION

Assault reported to (optional): _____

Date: _____

VICTIM INFORMATION

Date of Incident: _____ Time (AM/PM): _____

Male or Female: _____ Student/Non-Student: _____

Student Status (freshman, etc): _____

On Campus Resident/Off Campus Resident: _____

ASSAILANT/SUSPECT INFORMATION

Stranger/Acquaintance: _____ Number of Assailants: _____

Student/Non-Student: _____

On Campus Resident/Off Campus Resident: _____

LOCATION

Location of incident: _____

Did the incident occur on college owned or controlled property? Yes No

Did the incident occur at a college sponsored activity/event? Yes No

Were any of the persons involved under the influence of alcohol at the time of the incident? Yes
No

Survivor _____ Assailant(s) _____ Both _____ Neither _____

Was incident bias related? No Yes (what type)

RACE GENDER RELIGION SEXUAL ORIENTATION ETHNICITY DISABILITY

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INSTRUCTIONS

1. This form is intended for use in cases of rape and/or sexual assault or attempted rape and/or sexual assault.
2. Do not complete this form in presence of the assault survivor.
3. Do not include the survivor's name or other identifying information (e.g. student identification number, address, phone #.) on this form
4. Record as much requested data as possible based on information volunteered or discussed. Do not pry for information. Just list the information obtained in the conversation.
5. Complete this form even if the survivor indicates that he or she has spoken with another person on campus and even if you will be referring the survivor to another department.
6. Completed forms will be forwarded to the Office of Campus Safety

DEFINITIONS FOR CLASSIFICATION PURPOSES:

(Check the correct classification of the incident you are reporting in the box in the left margin)

Sex Offense

Any sexual act directed against another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent.

Rape

The penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim.

Fondling

The touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental incapacity.

Incest

Sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

Statutory Rape

Sexual intercourse with a person who is under the statutory age of consent (17).