



## CONFIDENTIAL SEXUAL ASSAULT REPORTING FORM

This form is for the purpose of collecting data to determine the number of incidents occurring within this community in order to comply with federal law and develop appropriate resources.

### INSTRUCTIONS

1. This form is intended for use in reports of sexual misconduct or attempted sexual misconduct.
2. Do not complete this form in presence of the reporting individual.
3. It is not necessary to include the reporting individual's name or other identifying information (e.g. student identification number, address, phone #.) on this form
4. Record as much requested data as possible based on information volunteered or discussed. Do not pry for information. Just list the information obtained in the conversation.
5. Complete this form even if the reporting individual indicates that they have spoken with another person on campus and even if you will be referring them to the Counseling or Student Health Center.
6. Completed forms must be forwarded to the Office of Campus Safety

### REPORTING INFORMATION

Incident reported to (optional): \_\_\_\_\_

Date: \_\_\_\_\_

### REPORTING INDIVIDUAL (VICTIM/SURVIVOR) INFORMATION

Date of Incident: \_\_\_\_\_ Time (AM/PM): \_\_\_\_\_

Gender: \_\_\_\_\_ Student/Non-Student: \_\_\_\_\_

Student Status (freshman, etc): \_\_\_\_\_

On Campus Resident/Off Campus Resident: \_\_\_\_\_

### RESPONDENT (OFFENDER/SUSPECT) INFORMATION

Stranger/Acquaintance: \_\_\_\_\_ Number of Offenders: \_\_\_\_\_

Student/Non-Student: \_\_\_\_\_

On Campus Resident/Off Campus Resident: \_\_\_\_\_

### LOCATION

Location of incident: \_\_\_\_\_

Did the incident occur on college owned or controlled property? Yes No

Did the incident occur at a college sponsored activity/event? Yes No



**CONFIDENTIAL SEXUAL ASSAULT REPORTING FORM**

**General description of incident.**

*Include information as to whom, if anyone, this information was reported to.*

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**DEFINITIONS FOR CLASSIFICATION PURPOSES:**

*(Check the correct classification of the incident you are reporting in the box in the left margin)*

**Sexual Assault**

Any sexual act directed against another person, with consent of the victim/survivor, including instances where the victim/survivor is incapable of giving consent.

**Rape**

The penetration, no matter how slight, of the vagina or anus, with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim/survivor.

**Nonconsensual Sexual Contact/Fondling**

The intentional or reckless sexual touching, however slight, with any object or body part, by a person upon another person, that is without consent and/or by force, including instances where the victim/survivor is incapable of giving consent because of their age or temporary or permanent mental incapacity.

**Incest**

Non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

**Statutory Rape**

Non-forcible sexual intercourse with a person who is under the statutory age of consent (17).