

## Payroll Schedule for the Calendar Year 2021

Pay Period Start	Pay Period End	Timesheet Deadline** Due to Payroll by 12 NOON	Pay Date
Monday, December 21, 2020	Tuesday, January 05, 2021	Wednesday, January 06, 2021	<b>Friday, January 15, 2021</b>
Wednesday, January 06, 2021	Wednesday, January 20, 2021	Thursday, January 21, 2021	<b>Friday, January 29, 2021</b>
Thursday, January 21, 2021	Friday, February 05, 2021	Monday, February 08, 2021	<b>Friday, February 12, 2021</b>
Saturday, February 06, 2021	Saturday, February 20, 2021	Monday, February 22, 2021	<b>Friday, February 26, 2021</b>
Sunday, February 21, 2021	Friday, March 05, 2021	Monday, March 08, 2021	<b>Monday, March 15, 2021</b>
Saturday, March 06, 2021	Saturday, March 20, 2021	Monday, March 22, 2021	<b>Wednesday, March 31, 2021</b>
Sunday, March 21, 2021	Monday, April 05, 2021	Tuesday, April 06, 2021	<b>Thursday, April 15, 2021</b>
Tuesday, April 06, 2021	Tuesday, April 20, 2021	Wednesday, April 21, 2021	<b>Friday, April 30, 2021</b>
Wednesday, April 21, 2021	Wednesday, May 05, 2021	Thursday, May 06, 2021	<b>Friday, May 14, 2021</b>
Thursday, May 06, 2021	Thursday, May 20, 2021	Friday, May 21, 2021	<b>Friday, May 28, 2021</b>
Friday, May 21, 2021	Saturday, June 05, 2021	Monday, June 07, 2021	<b>Tuesday, June 15, 2021</b>
Sunday, June 06, 2021	Sunday, June 20, 2021	Monday, June 21, 2021	<b>Wednesday, June 30, 2021</b>
Monday, June 21, 2021	Monday, July 05, 2021	Tuesday, July 06, 2021	<b>Thursday, July 15, 2021</b>
Tuesday, July 06, 2021	Tuesday, July 20, 2021	Wednesday, July 21, 2021	<b>Friday, July 30, 2021</b>
Wednesday, July 21, 2021	Thursday, August 05, 2021	Friday, August 06, 2021	<b>Friday, August 13, 2021</b>
Friday, August 06, 2021	Friday, August 20, 2021	Monday, August 23, 2021	<b>Tuesday, August 31, 2021</b>
Saturday, August 21, 2021	Sunday, September 05, 2021	Monday, September 06, 2021	<b>Wednesday, September 15, 2021</b>
Monday, September 06, 2021	Monday, September 20, 2021	Tuesday, September 21, 2021	<b>Thursday, September 30, 2021</b>
Tuesday, September 21, 2021	Tuesday, October 05, 2021	Wednesday, October 06, 2021	<b>Friday, October 15, 2021</b>
Wednesday, October 06, 2021	Wednesday, October 20, 2021	Thursday, October 21, 2021	<b>Friday, October 29, 2021</b>
Thursday, October 21, 2021	Friday, November 05, 2021	Monday, November 08, 2021	<b>Monday, November 15, 2021</b>
Saturday, November 06, 2021	Saturday, November 20, 2021	<b>Monday, November 22, 2021</b>	<b>Tuesday, November 30, 2021</b>
Sunday, November 21, 2021	Sunday, December 05, 2021	Monday, December 06, 2021	<b>Wednesday, December 15, 2021</b>
Monday, December 06, 2021	Monday, December 20, 2021	<b>Tuesday, December 21, 2021</b>	<b>Friday, December 31, 2021</b>
Tuesday, December 21, 2021	Wednesday, January 05, 2022	Thursday, January 06, 2022	<b>Friday, January 14, 2022</b>

\*Schedule subject to change. Change notices will be sent via email. Liz Pope lpope@paulsmiths.edu (518-327-6203)

\*\***HIGHLIGHTED DUE DATES**- PLEASE SUBMIT TIMESHEETS AS SOON AS THEY ARE COMPLETED FOR THE PAY PERIOD AND DO NOT HOLD

\*\*\* **STUDENTS** - please make sure your timesheets are completed and submitted prior to leaving campus for all holiday and semester breaks