



Position Vacancies at the Adirondack Watershed Institute

Positions: Watershed Steward, Decontamination Steward, Regional Supervisor, Assistant Supervisor

Background & Mission of the Program: The Adirondack Watershed Institute (AWI) is a program of Paul Smith's College that conducts work broadly focused on conserving and protecting natural resources in the Adirondack region. We offer a range of services to the public, including invasive species management, water quality monitoring, recreational use studies, ecological studies, and educational programs and publications. To learn more about the program visit the AWI web page at www.adkwatershed.org.

Description: The Adirondack Watershed Institute Stewardship Program implements New York State's Adirondack Park Aquatic Invasive Species Spread Prevention Program (adkcleanboats.com). Stewards educate visitors at boat launches and decontamination stations about the threat of aquatic invasive species spread and infestation. They also perform watercraft inspections and decontaminations, which prevent the transport of AIS to the high quality, comparatively pristine waters of the Adirondack Park and region. This is an outdoor job. Expect to interact with visitors even in windy, rainy, hot or cool conditions.

Steward Locations: 85 Locations from the St. Lawrence River to Glens Falls. **Housing is NOT provided.** To see the locations visit the web page at <http://www.adkwatershed.org/invasive-species>.

Term of appointment: Full-time (*work all weekends and holidays plus 3 weekdays per week*) **May 20 - September 2, 2019** (dependent on employee's fall schedule); in addition, part-time work may be available through October 14, 2019. 2 full-time positions in Glens Falls from **April 29 – October 14 2019**.

General Qualifications:

- All education and experience levels will be considered. Applicants with degrees or 30 credit hours of coursework in natural resources, environmental science, recreation, wildlife, or related fields are preferred.
- Capable of working and performing duties independently and proactively.
- Strong verbal communication, writing and environmental interpretation skills.
- Prior experience using a tablet or the ability to learn how to use a tablet for data entry purposes.
- Ability to work in inclement weather to perform steward duties.
- Applicants **must** have use of a personal vehicle for transportation and shelter at work locations.
- Ability to spend extended amount of time on your feet, bending, and crouching.

Watershed Steward

Base Pay: \$13.50 / hour

Duties & Responsibilities:

- Public education and natural/cultural history interpretation.
- Determine if a vessel meets the New York State regulatory standard for being clean, drained and dry.
- Perform watercraft inspections and hand removal of boat-borne vegetation at boat launches in accordance with program protocol.
- Data collection: AIS removal, AIS identification and sampling, boat launch use patterns.

Decontamination Stewards

Base Pay: \$14.00 / hour

Duties & Responsibilities:

- Public education and natural/cultural history interpretation.
- Perform watercraft inspections in accordance with program protocol.
- Determine if a vessel meets the New York State regulatory standard for being clean, drained and dry.

- Data collection: AIS removal, AIS identification and sampling, decontamination site use patterns.
- Perform vessel decontamination using high pressure, hot water.
- Remove and apply vessel inspection certification seals on arriving or departing vessels.
- Setup, operation and proper clean-up of decontamination stations that involves use of a hot water pressure washer.

Additional Qualifications:

- Ability to lift 50 pounds and maneuver wheel mounted pressure washing unit/water collection pad.
- Experience operating watercraft and knowledge of watercraft mechanical systems.
- Comfort working with public owned watercraft using high pressure hot water (3000 psi, 140 degree Fahrenheit).
- Comfort working within highway right-of-way for short periods of time.
- Experience running gasoline powered motorized equipment.
- Aquatic plant identification ability preferred.

Supervisors (May start as early as 5/13, steward experience preferred)

Assistant Supervisor:

Base Pay: \$14.50 / hour

- Perform supervisory duties two days per week and steward duties three days per week.
- As-needed supervision, trouble-shooting and fill-in coverage of the setup, operation and proper clean-up of decontamination stations that involves use of a hot water pressure washer.
- Duties vary based on region.

Regional Supervisor:

Base Pay: \$15.00 / hour

- Supervise approximately 10 stewards five days per week, *including all weekends*.
- Duties include visiting employees at work locations (daily), data quality control, and scheduling.
- Coordinate and run weekly regional staff meetings.
- As-needed supervision, trouble-shooting and fill-in coverage of the setup, operation and proper clean-up of decontamination stations that involves use of a hot water pressure washer.
- Additional duties may include environmental education and public speaking.
- *Regional supervisors start one week in advance of other employees, on May 13, 2019*

To Apply:

Visit <https://www.paulsmiths.edu/humanresources/employment/> and select the job announcement desired. Complete the online application, and include a letter of intent, resume, and contact information for three references. Questions pertaining to the online application process may be directed to Patricia Coppola at pcoppola@paulsmiths.edu.

In compliance with federal law, all persons hired will be required to verify identity and eligibility to work in the United States and to complete the required employment eligibility verification form upon hire.

For more information please contact the AWI at adk.stewards@gmail.com.

Applicants will be reviewed as they are received. Interviews with selected candidates will be conducted either in person, via telephone, or computer conferencing.

Paul Smith's College values diversity in the College community and seeks to assure equal opportunity through its continued Affirmative Action program. EOE/AA/M/F/D/V

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