



Student Position Vacancy

Position: Game Day Operations Staff
Status: Part-time, Temporary Fall 2019 & Spring 2020
Department: Athletics (10 positions)
Reports to: Hockey Coach

Description: The responsibilities of this position will provide education and learning in the areas of Sports and Event Management. Work will be assigned each Game Day, and duties and responsibilities may be in any and/or all of the areas outlined below.

Duties and Responsibilities: Soccer, Basketball, Hockey, Volleyball, Other

Pre-Game

- Welcome and Unlock locker rooms for visiting teams if needed
- Welcome and help officials prepare for the game
- Set up gym including Scorer's Table, Team Benches, Water and Bleachers
- Act as an ambassador for the College during all guest interactions
- Gather and distribute necessary items and equipment for home and away teams (ice, water jugs, cups, water bottles, etc.)

During The Game – to be assigned

- Film
- Lock and unlock Visiting Team's Locker Room.
- Keep water at needed levels
- Look after and fetch game balls as needed
- Assist athletic staff in any other capacity

Post-Game

- Load Basketball film to Krossover System
- Give Soccer film directly to Coach Luzzi
- Breakdown the Gym
- Clean up garbage and debris - Soccer
- Ensure all equipment and materials make it back to athletic storage
- Take inventory

Requirements:

- Ability to self-motivate and work with minimal supervision.
- Ability to exercise sound judgment and solve problems as necessary.
- A willingness to perform physical labor, as needed.
- A professional persona in both behavior and appearance.
- An outgoing personality and demeanor that speaks to the spirit of sportsmanship.
- Ability to work any days and/or shifts needed, including nights and weekends.
- Dress appropriately

Paul Smith's College values diversity in the College community and seeks to assure equal opportunity through its continued Affirmative Action program. EOE/AA/M/F/D/V

Please submit a resume with References to Casey Gerrish at
cgerrish@paulsmiths.edu